ASSESSMENT RESUBMISSION COVER SHEET

STUDENT to complete and attach to the front of each Assessment Task. **Re-submissions will only be accepted with the resubmission cover sheet.**

NOTE: If you are submitting your assessment work electronically you MUST apply one of the following:

- Sign and write the date in the declaration section, scan, attach and email the cover sheet with your re-submission tcassessments@etaustralia.com
  OR
- Type in your name and the date in the declaration section, email the cover sheet as an attachment with your re-submission (if you are unable to scan a signed copy). If using this option, you must ensure that you are sending this from a personal email address for verification purposes.

STUDENT NAME:		
UNIT CODE(S):		
UNIT NAME(S):		
RESUBMISSION (please circle one only)	*#1* ☐	*#2* ☐

Assessment Task being re-submitted   Indicate the Assessment Task # (refer to your Assessment Plan)

1 ☐ **2** ☐ **3** ☐ **4** ☐ **5** ☐ **6** ☐ **7** ☐ **8** ☐ **9** ☐ **10** ☐ **11** ☐ **(TICK ONE ONLY)**

By signing below I, declare that: (please indicate boxes with a tick**)**

☐ I have understood the instructions provided and have received feedback and any relevant documentation for me to be able to complete the assessment/s
☐ I have been advised of the assessment resubmission requirements, and I understand them.
☐ I have been made aware of my rights and responsibilities as a Student, and choose to be re-assessed at this time
☐ I have been made aware of the 'Appeals Procedure' that provides an avenue for reassessment if necessary
☐ The work I am submitting is my own work and contains no material written by another person except where due reference is made
☐ I am aware that a false declaration may lead to withdrawal of a qualification or statement of attainment
☐ I have included my full name and unit code on each **individual page** of my re-submitted assessment work
☐ I have retained a copy of all my re-submitted assessment work

Student Signature:	**Date:**

ASSESSOR to complete **with feedback for student on task results and further instruction** *if a resubmit is required*

* S / NYS	Resubmit Due Date	Comments / Feedback

Assessor Signature:	**Date:**

* S= Satisfactory   NYS = Not Yet Satisfactory