

STUDENT to complete and attach to the front of each Assessment Task. **Submissions will only be accepted with a cover sheet.**

NOTE: If you are submitting your assessment work electronically you **MUST** apply one of the following:

- Sign and write the date in the declaration section, scan, upload/email the cover sheet with your submission to tcassessments@etaustralia.com OR
- Insert your electronic signature and the date in the declaration section, email the cover sheet as an attachment with your submission (if you are unable to scan a signed copy). If using this option, you must ensure that you are sending this from a personal email address for verification purposes.

STUDENT NAME:	
UNIT CODE(S):	
UNIT NAME(S):	
Assessment Task being submitted Indicate the Assessment Task # (refer to your Assessment Plan)	
1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> (TICK ONE ONLY)	
By signing below I, declare that: (please indicate boxes with a tick)	
<input type="checkbox"/> I have understood the instructions provided and have received any relevant documentation for me to be able to complete the assessment/s	
<input type="checkbox"/> I have been advised of the assessment requirements, have been made aware of my rights and responsibilities as a Student, and choose to be assessed at this time	
<input type="checkbox"/> I have been made aware of the 'Appeals Procedure' that provides an avenue for reassessment if necessary	
<input type="checkbox"/> The work I am submitting is my own work and contains no material written by another person except where due reference is made	
<input type="checkbox"/> I am aware that a false declaration may lead to withdrawal of a qualification or statement of attainment	
<input type="checkbox"/> I have included my full name and unit code on each individual page of my submitted assessment work	
<input type="checkbox"/> I have retained a copy of all my submitted assessment work	
Student Signature:	Date:

ASSESSOR to complete with feedback for student on task results and further instruction **if a resubmit is required**

* S / NYS	Resubmit Due Date	Comments / Feedback
Assessor Signature:		Date:

* S = Satisfactory NYS = Not Yet Satisfactory