

LEARNING FROM HOME STUDENT GUIDE

DAILY REQUIREMENTS

- Attend your daily 'Student Check In' Zoom conference between 9:00am and 9:30am to confirm your attendance
- Check email and Google Classroom for announcements/feedback
- Check your timetable and make sure you set reminders for any live classes through Video Conferencing (VC)



ORGANISATION

- Wake up with enough time to get ready for your first class
- Be prepared – make sure you have required resources, including pens and paper for notes
- Charge/plug in devices
- Use headphones when doing a VC



SUITABLE WORKPLACE

- Your learning space should be tidy, comfortable and as quiet as possible
- Use a desk or table to help stay focused, organised and maintain good posture
- Use your workspace for VC – don't walk around or lie down



DRESS APPROPRIATELY

- Wear neat clothing that is appropriate for the workplace
- Do not wear pyjamas
- Make sure your clothes are appropriate for a VC



WORK ETHICS & VALUES

- Complete tasks to the best of your ability and with integrity and academic honesty
- Submit work on time
- Comply with the ETASC Student Handbook which outlines ETASC's requirements when using technology



COMMUNICATION

- Only use your student email and Google Classroom to contact teachers
- Collaborate with + support each other
- Be proactive and inform your teachers if you can't meet deadlines or need support



ETIQUETTE

- All ETASC school rules still apply
- Be polite and respectful to your teacher and classmates when conducting online conversations
- Staff will be watching!
- Mute your microphone until required
- Turn your phone to silent



HEALTH

- Take a break every 45-60 minutes
- Eat regular meals and healthy snacks
- Go outside if possible every day, or open the windows
- Maintain good exercise habits even if indoors
- Let us know if you're unwell via the daily 'Student Check In' Zoom conference

