



# ET Australia Secondary College Annual Report 2017


123 Donnison St, Gosford NSW 2250  
PO Box 1296, Gosford NSW 2250  
ABN. 60 459 500 248

T. (02) 4323 1233  
E. ETASC@etaustralia.com  
W. www.etaustralia.com/  
secondary-college

# Contents

|  |    |
|--|----|
| Message from Key School Bodies   | 3  |
| Contextual Information   | 4  |
| Student Outcomes in Standardised National Literacy and Numeracy Testing            | 5  |
| Student Outcome  | 6  |
| Workforce Composition  | 7  |
| Professional Learning Undertaken by Teachers During 2017                           | 8  |
| Details of all Teaching Accreditation Status for all Teaching Staff                | 9  |
| ET Australia Secondary College Year 10 Post School Destinations                    | 11 |
| ET Australia Secondary College Student Attendance and Management of Non Attendance | 12 |
| ET Australia Secondary College Enrolment Policy                                    | 13 |
| Other ET Australia Secondary College Policies                                      | 15 |
| School Determined Priority Areas for Improvement                                   | 17 |
| Initiatives Promoting Respect and Responsibility                                   | 18 |
| Parent, Student and Teacher Satisfaction   | 20 |
| Summary Financial Information  | 21 |





**ET AUSTRALIA SECONDARY  
COLLEGE WOULD LIKE TO THANK  
ALL OF OUR STUDENTS, PARENTS,  
SCHOOL TEACHERS, STAFF, BOARD  
MEMBERS, VOLUNTEERS AND  
STAKEHOLDERS FOR AN  
EXTREMELY SUCCESSFUL 2017.**

**A MESSAGE FROM KEY ETASC BODIES**

# Contextual Information

ET Australia Secondary College (ETASC) offers students an opportunity to make a fresh start in an independent Secondary College which is different to traditional schools. ET Australia Secondary College is an independent special assistance school run by ET Australia, a not for profit community based organisation that has been delivering employment and training services to the NSW Central Coast since 1977.

ETASC is registered with the NSW Education Standard Authority (NESA) and is funded as an independent school by the Australian and NSW Governments. In 2017 the School offered places for students in Year 7, Year 8, Year 9 and Year 10 studies in English, Mathematics, Science, History, Geography and PDHPE, plus Technology and Languages for Year 7 and Year 8 that comply with the BOSTES School Syllabuses.

ETASC offers an alternative option that will suit students who will thrive in a small school environment where the teaching focus is all about preparing students for the world of work and life-long learning. The learning environment at ETASC integrates ethics and behaviour self-management skills so students can concentrate on achieving their best.

## Facilities

ET Australia Secondary College (ETASC) is located in the Gosford CBD, in the Parkside Building, 123 Donnison Street Gosford. The Parkside building is a multi-service youth facility. ETASC is not a traditional school setting. The school environment does not provide sporting fields, or other traditional school grounds. ETASC facilities include:

- 5 General purpose classrooms
- 1 Learning Intervention classroom
- A visual and creative arts room
- A performance arts space including stage, professional PA sound system, stage lighting and audience space for 200 people
- Common areas
- Staff room
- Student amenities

In addition to the school, a range of youth services are delivered in the building by a range of agencies including Regional Youth Support Services, Relationships Australia (ARC), Post School Options and ET Australia.





# Student Outcomes in Standardised National Literacy and Numeracy Testing

## NAPLAN Results 2017 - Comparison with other similar schools within Australia

Compare to  Schools with similar students  All Australian students 📘 Interpreting this table

|        | Reading | Writing | Spelling | Grammar | Numeracy |
|--------|---------|---------|----------|---------|----------|
| Year 7 | 535     | 479     | 514      | 499     | 512      |
| Year 9 | 530     | 481     | 540      | 530     | 553      |

Selected school's average when compared to schools with similar students is:

- Substantially above
- Above
- Close to
- Below
- Substantially below

## NAPLAN Results 2017 - Comparison with all Australian Schools

Compare to  Schools with similar students  All Australian students 📘 Interpreting this table

|        | Reading | Writing | Spelling | Grammar | Numeracy |
|--------|---------|---------|----------|---------|----------|
| Year 7 | 535     | 479     | 514      | 499     | 512      |
| Year 9 | 530     | 481     | 540      | 530     | 553      |

Selected school's average when compared to all Australian students is:

- Substantially above
- Above
- Close to
- Below
- Substantially below



# Student Outcomes

## Year 10 RoSA results 2017 from Schools Online

🔍

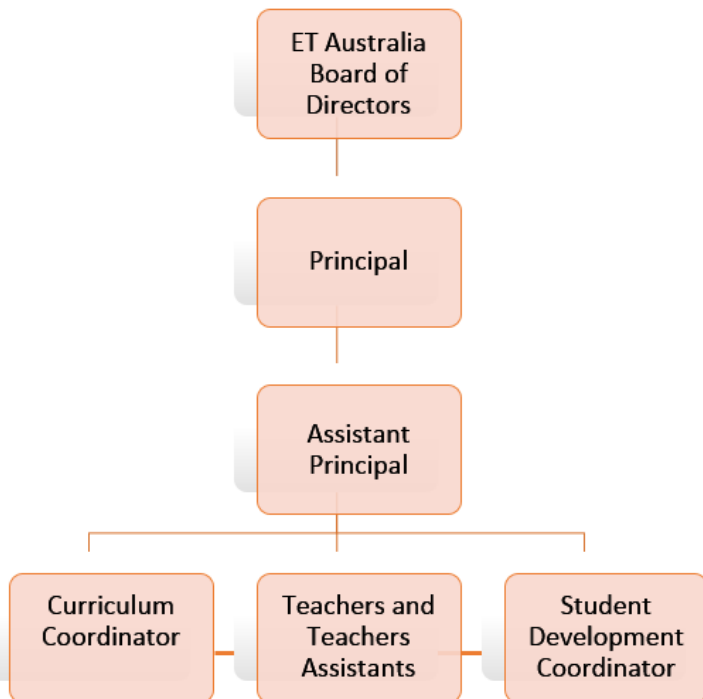
| Course   | School Total | State Total | School A(%) | School B(%) | School C(%) | School D(%) | School E(%) | School None(%) | State A(%) | State B(%) | State C(%) | State D(%) | State E(%) | State None(%) |
|--|--------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------|------------|------------|------------|------------|------------|---------------|
| 📖 English 200 hours (300)                                | 37           | 85187       |             | 13.51       | 59.46       | 21.62       | 5.41        |                | 12.08      | 27.72      | 37.35      | 16.24      | 5.56       | 1.04          |
| 📖 Mathematics 200 hours (323)                            | 37           | 85285       | 5.41        | 27.03       | 37.84       | 29.73       |             |                | 15.18      | 23.33      | 31.43      | 22.13      | 6.99       | .93           |
| 📖 Science 200 hours (350)                                | 37           | 85169       | 2.70        | 13.51       | 48.65       | 35.14       |             |                | 13.12      | 24.30      | 36.81      | 18.43      | 6.47       | .86           |
| 📖 Australian Geography 100 hours (4015)                  | 37           | 84896       |             | 10.81       | 45.95       | 40.54       | 2.70        |                | 12.89      | 26.04      | 36.62      | 17.36      | 6.30       | .79           |
| 📖 History 100 hours (4007)                               | 37           | 85138       | 2.70        | 27.03       | 54.05       | 13.51       | 2.70        |                | 13.57      | 27.22      | 35.59      | 16.60      | 6.20       | .82           |
| 📖 Personal Development, Health and P.E. 100 hours (2421) | 37           | 23460       |             | 37.84       | 54.05       | 8.11        |             |                | 16.36      | 34.59      | 34.79      | 10.20      | 3.39       | .67           |

## The Granting of Records of School Achievement

The formal Record of School Achievement credential was awarded by NESA to 37 students in 2017.



# Workforce Composition



In 2017, ET Australia Secondary College had 8 full-time teachers and 4 part-time teachers as well as 2 full-time and 6 part-time teacher assistants. In addition, 8 community volunteers assist staff with small groups and give students extra one on one time. ETASC currently has one member of staff who identifies as Aboriginal.

## Staff Breakdown

| School Staff                            | Number |
|---|--------|
| Teaching Staff                          | 12     |
| Full-time equivalent teaching staff     | 8.2    |
| Non-teaching staff                      | 15     |
| Full-time equivalent non-teaching staff | 11.6   |



# Professional Learning Undertaken by Teachers During 2017

## Description of Professional Learning Activity

## No of Staff Participating

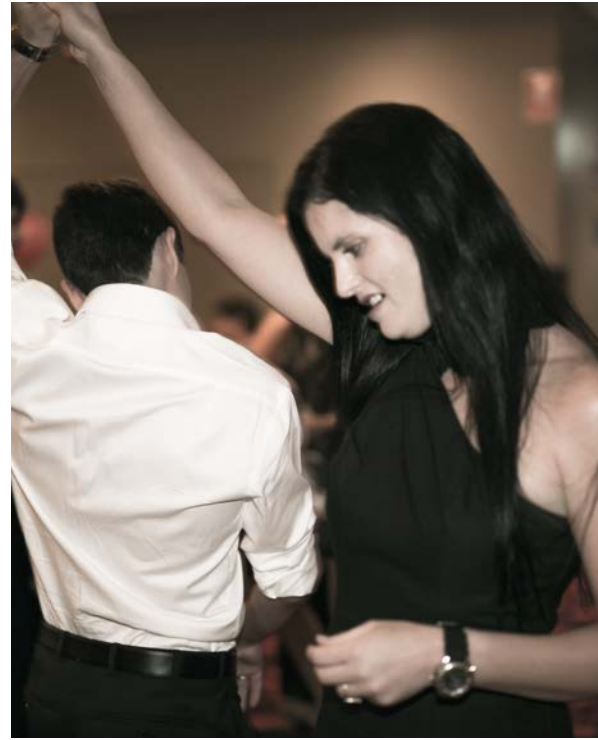
|  |    |
|--|----|
| Child Protection – Informing all staff of their obligations as mandatory reporters                             | 18 |
| Curriculum initiatives – KLA program design and assessment   | 6  |
| Curriculum initiatives – pedagogy specific – teaching strategies to ensure all students' needs are catered for |    |
| Behaviour management – evidence based classroom support  | 1  |
| QuickSmart training – Literacy and Numeracy program  | 5  |
| Governance and operation of the school – review of the new M.E.A.  | 3  |
| Compliance – Information regarding the changes to the NESM Manual for Independent Schools                      | 3  |





# Details of all Teaching Accreditation Status for all Teaching Staff

| Level of Accreditation                        | No of Teachers |
|---|----------------|
| Pre-2004 Teachers                             | -              |
| Conditional                                   | -              |
| Provisional                                   | 7              |
| Proficient                                    | 5              |
| Highly Accomplished (voluntary accreditation) | 0              |
| Lead Teacher (voluntary accreditation)        | 0              |
| Total Number of Teachers                      | 12             |





**ET AUSTRALIA SECONDARY  
COLLEGE YEAR 10 POST SCHOOL  
DESTINATIONS**



After graduation students have five options to choose from:-

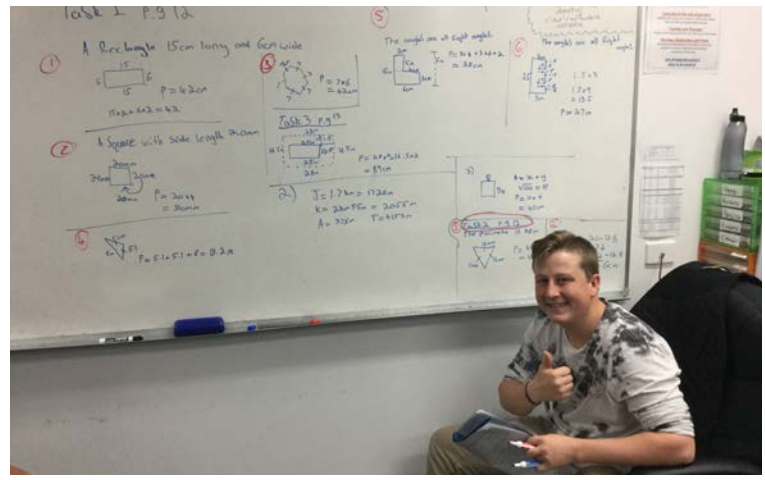
- Chose a new school and complete Years 11 and 12
- Take up an Apprenticeship or Traineeship
- Enrol in a vocational qualification at TAFE NSW or another approved training organisation
- Undertake full time paid employment
- Participate in a combination of education, training and employment

In 2017, 36 out of the 38 students have progressed into one of the above options.

- 7 students enrolled in schools to complete their HSC
- 2 students are undertaking an Apprenticeship/Traineeship
- 18 students enrolled in TAFE or other approved training organisations
- 9 students are currently in employment

There are 2 students ETASC have been unable to contact so we cannot record an outcome for these students.

The above outcomes for students confirms 94.7% success rate for ETASC with their pathway plans.



# ET Australia Secondary College Student Attendance and Management of Non Attendance

**From Synergetic (Student Management System) 28/01/2017 - 15/12/2017**

|         |     |
|---------|-----|
| Year 7  | 84% |
| Year 8  | 84% |
| Year 9  | 82% |
| Year 10 | 84% |

84% of students attended school on average each school day in 2017.

For whole school student attendance rates please refer to the school's data on the My School website:  
<http://www.myschool.edu.au>

## Monitoring Attendance

Attendance is monitored by the class teacher. Parents/carers will be contacted by the school via phone or SMS on the day of an absence without notice, or at the end of a day where a student has absented himself/herself from a single class during the day.

Attendance is taken daily at the beginning of the school day and at the start of each period by the class teachers using the school data system (Synergetic). Any students in danger of falling below the required attendance level are referred to the Assistant Principal for follow up.

Administration Staff will ensure SMS messages are sent to parents/carers of all students who are absent and for whom have not provided a reason. In the event of the SMS system not working parents/carers will be called to explain their student's absence.

In each instance of an unexplained absence, administration staff contact the student's parents/carers by phone or SMS to enquire about the reason for the absence.

At the end of each week, for students who have an unexplained absence/s a phone call is made to parent/carers to request an explanation. If no explanation is received a follow-up phone is made followed by written correspondence requesting explanation of the absence.



# ET Australia Secondary College Enrolment Policy

## Rationale

ET Australia's Secondary College (ETASC) is a special assistance school for students who are undertaking Year Seven, Year Eight, Year Nine and Year Ten school studies. The majority of students enrolled in ETASC will have social, emotional or behavioural difficulties and have experienced difficulties at other schools. Students and parents/carers must agree to and sign the ETASC Enrolment Contract as a condition of enrolment.

Students must have a genuine desire to work within the ETASC goals, aims, and objectives and be committed to following the policy and procedures. Enrolment into ETASC therefore expresses a commitment by parents/carers and students to fully support school policies, practices and activities.

Where the interests of a student or parent/guardian cannot be met within the school, an alternative education facility will be suggested to help meet the family's needs. In accepting an offer of enrolment, parents/carers agree to pay all school fees and charges by the due date. If genuine financial need exists, parent/carers contact with the principal is required. At all times the principal may enrol a student where it is in the interests of that family, regardless of all other factors.

## Implementation

### Procedure for Application

ETASC has an open and continuous enrolment process where students can enrol at any time during the school year depending on vacancies, class numbers and other administrative factors. The principal and assistant principal manage this process at their discretion. Parents/carers and students may apply for enrolment at any time.

A comprehensive application form needs to be completed. The school administration staff will assist parents/carers to complete this if necessary. Parents/carers are required to provide copies of the student's identification documents, previous school reports, custody information and other relevant information as is applicable. Photocopying will be completed by the school if required.

The assistant principal shall contact the student's previous place of education to determine the student's needs, risk assessment and family background.



# ET Australia Secondary College Enrolment Policy

## Interview Process

Every prospective student will attend an interview. Interviews will commence mid-year for places in the following year. At interview, the school's Code of Conduct and Discipline Policy is explained to the student and parent/carer who are asked to sign the Enrolment Contract that includes the Expected Behaviour and Consequences document.

Parents/carers will be notified of the outcome of the enrolment application as soon as possible following the interview. When a delay in an answer is likely, an approximated timeline will be explained to the parent/carer. The principal determines the size of the classes, mindful of the educational (and other) needs of the students.

In exceptional circumstances, the principal may vary the above priorities to suit particular local circumstances prevailing at the time.

## Enrolment Requirements

All new students are required to pay the \$100 enrolment fee and return a completed enrolment form before they can attend their first day at the school. This information is checked and entered into Synergetic by the Assistant Principal or delegate to ensure all of the required information has been provided along with supporting documentation. If the enrolment form is incomplete it is returned to the parents/carers for completion.



# Other ET Australia Secondary College Policies

## Summary of Policy

### Discipline

ET Australia Secondary College (ETASC) offer students a safe and nurturing school modelled on the contemporary Australian workplace. A strength of our independent school is our ability to deal with disciplinary matters quickly and effectively to ensure that a positive and productive learning environment is maintained for all students.

## Changes in 2017

No changes were made in 2017

## Access to full text

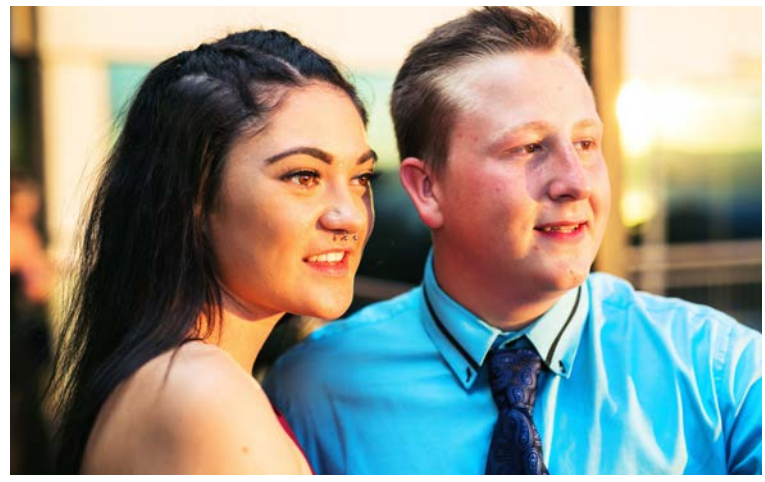
The full text of ETASC's discipline policy can be accessed by request from the principal or assistant principal.

### Complaints and grievances resolution

ET Australia Secondary College (ETASC) encourages the resolution of problems by informal means wherever possible, provided that the concerns are dealt with quickly, fully and fairly and within clearly defined time limits.

No changes were made in 2017

The full text of ETASC's complaints and grievance resolution policy can be accessed by request from the principal or assistant principal.



# Other ET Australia Secondary College Policies

## Summary of Policy

### **Student welfare**

ET Australia Secondary College (ETASC) is aware of the importance of student safety and welfare at school and actively encourages all staff to enforce the practices which will have the most positive outcome on the student safety and welfare.

### **Anti-bullying**

ET Australia Secondary College (ETASC) has a zero-tolerance for bullying policy. All members of the school actively promote a bullying free environment. Bullying allegations raised by staff and students are treated seriously, investigated promptly, confidentially and impartially.

## Changes in 2017

No changes were made in 2017

No changes were made in 2017

## Access to full text

The full text of ETASC's discipline policy can be accessed by request from the principal or assistant principal.

The full text of ETASC's discipline policy can be accessed by request from the principal or assistant principal.





# School Determined Priority Areas for Improvement

| Area                                    | Priorities   | Achievement  |
|---|--|--|
| <b>Quicksmart Literacy and Numeracy</b> | The Introduction of Quicksmart for Learning Intervention was a key priority in 2017. Staff training was conducted throughout the year to ensure the program could be rolled out and those students requiring intensive tuition in literacy and numeracy where provided suitable support. | 10 students from across Stage 4 and Stage 5 were enrolled in Quicksmart Numeracy and 6 students from across Stage 4 and Stage 5 were enrolled in Quicksmart Literacy. All participants made significant progress in their literacy and numeracy skills over the year.                              |
| <b>IT Upgrade</b>                       | To cater for the increase in student numbers in 2017, an additional 60 iPads were purchased to ensure each class in the college had access to 20 iPads.  | The roll out of additional IT resources occurred at the beginning of the year with the additional iPads coming online without any issues.  |
| <b>Assessment Review</b>                | All assessment materials were reviewed to ensure they aligned to syllabus outcomes. Moderation was conducted using the samples of work provided on the Assessment Resource Centre website.   | All ETASC assessment materials (Year 7 to Year 10) were reviewed and approved by the curriculum coordinator to ensure the students were able to achieve the proposed outcomes. This review also reviewed assessment practices to ensure they were consistent with the each KLAS assessment policy. |

# Initiatives Promoting Respect and Responsibility

ET Australia Secondary College (ETASC) belongs to a larger organisation that has been providing adult education services to the Central Coast community since 1977. As a result our primary focus is providing students with the opportunity to develop 'employability skills'. ETASC's policies and procedures, including school rules are designed to promote respect and responsibility. Students are encouraged to act in a manner which would be acceptable as an employee in a contemporary workplace or student in an adult learning environment. Reward systems are in place to recognise academic, social and community effort.

Staff at ETASC model a high standard of respect and responsibility at school and when dealing with stakeholders and the wider community.



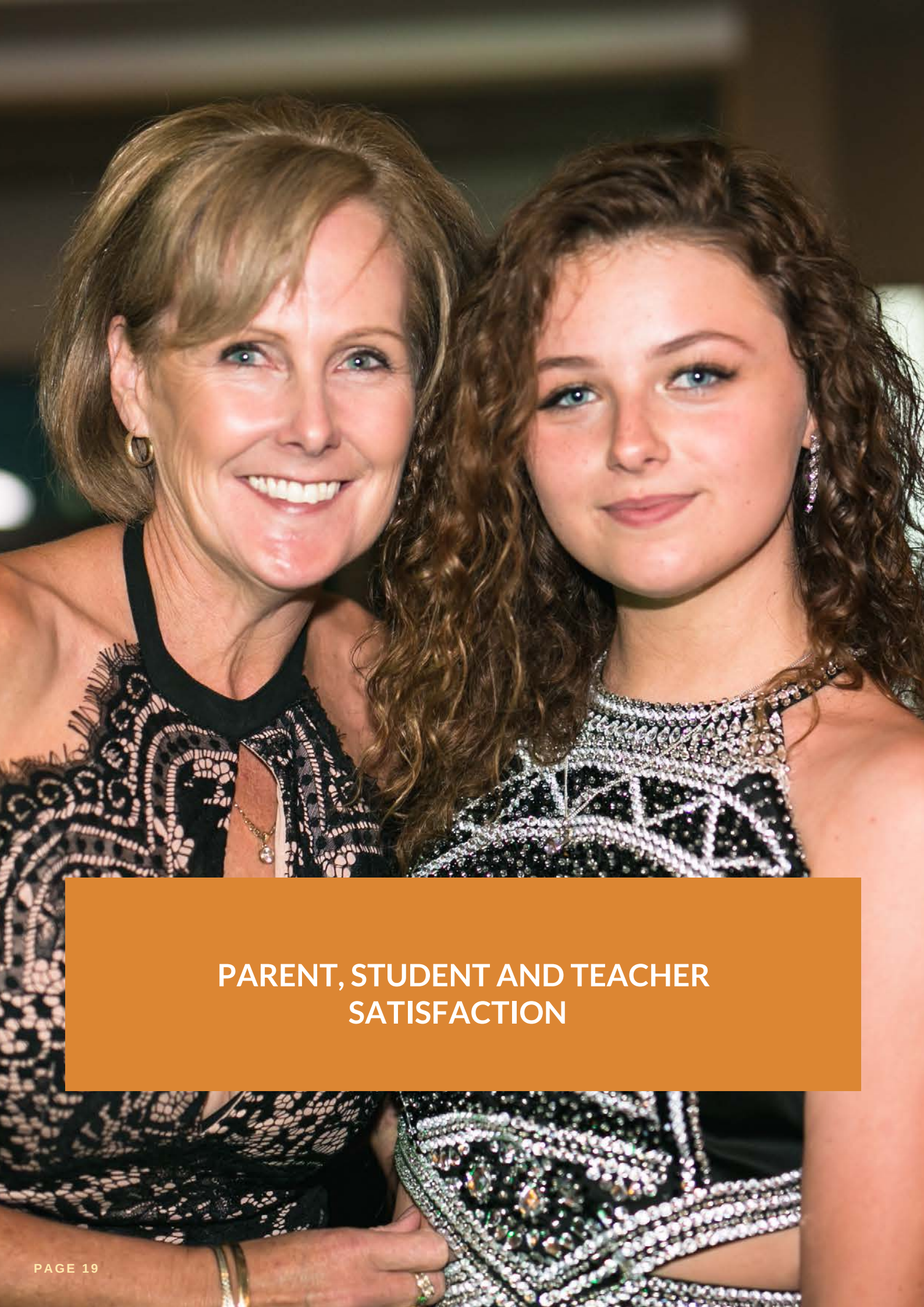
**etaustralia**  
SECONDARY COLLEGE

*Principal's Award*

*Nathan Woodward*

*Recognising high standards of overall achievement, attitude, academic progress and involvement in the school community.*

*"Be bold enough to use your voice, brave enough to listen to your heart, and strong enough to live the life you've always imagined." -X*



**PARENT, STUDENT AND TEACHER  
SATISFACTION**

# Parent, Student and Teacher Satisfaction

## **ET Australia Secondary College Student Feedback**

*Nobody really knows the extent this school helped me, from the day I walked in the door in 2016 till the day I left last year they helped me tremendously through the whole process. They actually care about our education unlike a previous school I attended the teachers were forever going above and beyond staying back and giving their own personal time to help anyone who needed it. Thank you to all the staff Jaz, Kim, Lachlan, Chris, Elissa, Josh, Graham also Ellen and most importantly John and anybody else involved with ETASC! I would not be where I am today (currently studying at TAFE doing certificate 3 in commercial cookery) and following my dreams without this school and the amazing people who keep it moving!*



## **ET Australia Secondary College Parent Feedback**

Thank you..thank you..thank you to all the teachers. My son received his FIRST "A" EVER. I am so very proud of him.

I just wanted to tell you how happy my daughter is at ETASC and how much she actually enjoys going to school now! She hasn't said a negative word about it; and is really happy with the friendships that she has already formed. She was also very excited yesterday afternoon to tell me about the school sleepover later in the term.

So, thank you very much for giving her the opportunity to go to ETASC; it's literally a life changer for us all!



## **ET Australia Secondary College Teaching Staff Feedback**

*Feedback gathered via various means has indicated that ET Australia Secondary College teaching staff and non teaching staff think that ETASC is a supportive and safe workplace. Surveys show that staff are generally satisfied in terms of workplace culture, morale, flexibility and inclusiveness.*



# Summary Financial Information

